

**PROPERTY DESCRIPTION FORM - One Family**

**Address:** St # \_\_\_\_\_ St Name \_\_\_\_\_ City \_\_\_\_\_

**Between** \_\_\_\_\_ **Block #** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**Listing Office #** \_\_\_\_\_ **Listing Salesperson #** \_\_\_\_\_ **Co-Listing Salesperson #** \_\_\_\_\_

**Publish Owner Name, Phone Number, and Address** *check one:*  YES or  No

**Compensation to SA** \_\_\_\_\_ **BA** \_\_\_\_\_ **TB** \_\_\_\_\_ **Lead Paint Form** *check one:*  YES or  No

**For Sale Sign** *check one:*  YES or  No

	Kitchen	Living Rm	Dining Rm	Bedrm	Full Bath	Half Bath	Other
<b>Lower Level</b>							
<b>1<sup>st</sup> Level</b>							
<b>2<sup>nd</sup> Level</b>							
<b>3<sup>rd</sup> Level &amp; Other</b>							
<b>TOTALS</b>							

<b>Taxes</b>	Annual Expense \$ _____ / _____ Year	<b>Lot Size</b> _____	<b>Heat</b>	Annual Expense \$ _____ / _____ Year
<b>Water/Sewer</b>	\$ _____ / _____	<b>Assessed Value</b>	\$ _____ / _____	<b>Insurance</b>

**Items Excluded**

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**Remarks to Co-operating Broker**

The Seller represents that all information on this Property Description Form is complete and accurate. This Property Description Form is made a part of the attached Exclusive Right to Sell Agreement. Any information on this form may be used in advertising to market this property.

Owner #1 Signature  Owner #2 Signature

Owner #1 Name *(print)* walter burns Owner #2 Name *(print)* \_\_\_\_\_

Signature Broker's Representative  Broker's Representative walter burns

**Advertisement Remarks**

One Family Feature Form

Circle 1 or more for each feature (1 through 7 required)

**1. Showing**

- Call Listing Office
- Call Owner
- Call Tenant
- Key in Office
- Other-See Remarks

**2. Building Style**

- Brownstone
- Cape Cod
- Carriage House
- Colonial
- Contemporary
- Cottage
- Mediterranean
- Raised Ranch
- Ranch
- Row House
- Split Level
- Townhouse
- Tudor
- Victorian
- Multi-Level
- Loft
- Other-See Remarks

**3. Parking Available**

- 1 Car
- 2 Cars
- 3+ Cars
- Attached
- Detached
- Covered
- Garage
- Tandem-Private
- Tandem-Shared
- Other-See Remarks
- None

**4. Heating/Cooling**

- A/C-Central
- A/C-Window
- A/C-Wall
- Baseboard
- Electric
- Gas
- Gas On Gas
- Hot Water
- Heat Pump
- Hot Air
- Oil
- Radiators
- Steam
- Other-See Remarks

**5. Appliances Included**

- Dishwasher
- Compactor
- Disposal
- Microwave
- Refrigerator
- Washer/Dryer
- Oven/Range Gas
- Oven/Range Electric
- None
- Other-See Remarks

**6. Exterior Finish**

- Aluminum/Vinyl
- Block
- Brick
- Shingle
- Stone
- Stucco
- Wood
- Other-See Remarks

**7. Basement**

- Crawl Space
- Finished
- Full
- None
- Partial Finish
- Unfinished
- Walk-Out

**8. Amenities Include**

- Intercom
- Terrace
- Hardwood Floor
- Fireplace
- Wall To Wall Carpet

**9. Miscellaneous**

- New York View
- River View
- Near Train
- Near Shopping
- Near Bus
- Near Parks
- Near Schools
- Near Path