

PROPERTY DESCRIPTION FORM – Condo or Cooperative

Address: St # _____ St Name _____ Unit _____ City _____

Between _____ **Block #** _____ **Lot #** _____

Listing Office # _____ **Listing Salesperson #** _____ **Co-Listing Salesperson #** _____

Publish Owner Name, Phone Number, and Address check one: YES or NO **Pets** check one: YES or NO or LIMITED

Compensation to SA _____ **BA** _____ **TB** _____ **Lead Paint Form** check one: YES or NO

For Sale Sign check one: YES or NO **Property Type** check one: Condominium or Cooperative

	Kitchen	Living Rm	Dining Rm	Bedrm	Full Bath	Half Bath	Other
Lower Level							
1 st Level							
2 nd Level							
3 rd Level & Other							
TOTALS							

Annual Totals Year

Condo Taxes \$ _____ / _____ **Monthly Maintenance Fee** \$ _____ **Appx Sq Ft** _____
Taxes required for Condos only

Assessed Value \$ _____ / _____ **Complex Name** _____ **Floor #** _____

Items Excluded

Items Included

Remarks to Co-operating Broker

The Seller represents that all information on this Property Description Form is complete and accurate. This Property Description Form is made a part of the attached Exclusive Right to Sell Agreement. Any information on this form may be used in advertising to market this property.

Owner #1 Signature: Date Signed _____ Owner #2 Signature: Date Signed _____

Owner #1 Name (print) walter Burns Owner #2 Name (print) _____

Signature Broker's Representative: Date Signed _____ Broker's Representative (print) walter Burns

Advertisement Remarks

Condo/Coop Feature Form
Circle 1 or more under features 1 through 7 (8 – 10 are optional)

1. Showing

- Call Listing Office
- Call Owner
- Call Tenant
- Key in Office
- Other-See Remarks

2. Building Style

- Brownstone
- Carriage House
- Contemporary
- Mediterranean
- Row House
- Townhouse
- Multi-Level
- Loft
- Other-See Remarks

3. Exterior Finish

- Aluminum/Vinyl
- Block
- Brick
- Shingle
- Stone
- Stucco
- Wood
- Other-See Remarks

4. Parking Available

- 1 Car
- 2 Cars
- 3+ Cars
- Attached
- Detached
- Covered
- Garage
- Tandem-Private
- Tandem-Shared

- Other-See Remarks
- None

5. Heating/Cooling

- A/C-Central
- A/C-Window
- A/C-Wall
- Baseboard
- Electric
- Gas
- Gas On Gas
- Hot Water
- Heat Pump
- Hot Air
- Oil
- Radiators
- Steam
- Other-See Remarks

6. Appliances Included

- Dishwasher
- Compactor
- Disposal
- Microwave
- Refrigerator
- Washer/Dryer
- Oven/Range Gas
- Oven/Range Electric
- None
- Other-See Remarks

7. Maintenance Fee Includes

- Taxes
- Heat
- Water
- Gas
- Electric
- Parking

- Hot Water
- Air Conditioner
- None
- Other-See Remarks

8. Amenities Include

- Intercom
- Terrace
- Hardwood Floor
- Fireplace
- Wall To Wall Carpet

9. Common Amenities

- Doorman
- Security
- Pool
- Health club
- Community Room
- Sauna
- Tennis Court
- Exercise Room
- Jacuzzi
- Play Area
- Marina
- Shops On Premises
- Elevator
- Washer/Dryer Room
- Storage

10. Miscellaneous

- New York View
- River View
- Near Train
- Near Shopping
- Near Bus
- Near Parks
- Near Schools
- Near Path